

Submitted June 22, 2016
Approved as of
Date June 22, 2016

**MINUTES OF THE ROCKVILLE PLANNING COMMISSION
MEETING NO. 08-2016
Wednesday, April 27, 2016**

The City of Rockville Planning Commission convened in regular session in the
Mayor and Council Chambers at 7:00 p.m.
Wednesday, April 27, 2016

PRESENT

Charles Littlefield, Chair
Anne Goodman Gail Sherman
Don Hadley John Tyner, II
David Hill

Present: Susan Swift, Director
Andrew Gunning, Deputy Director
Eliot Schaefer, Assistant City Attorney
David Levy, Chief of Long Range Planning
Manisha Tewari, Principal Planner

I. PRESENTATION

Comprehensive Master Plan Update – Staff to discuss the Community Facilities 2016 trends report with the Commission, which describes trends and background information regarding public and other community facilities in the City.

David Levy provided an overview of the initial 2040 Comprehensive Master Plan Update citywide forum held on April 19.

Manisha Tewari presented the Community Facilities trends report and conducted a discussion with the Commission, highlighting key aspects of the report such as: park space, neighborhood centers and other city facilities, water line replacement needs, sewer restrictions, other utilities, schools, fire and emergency response facilities, revenue ability to pay for infrastructure needs, and population growth.

II. UPDATE

Site Plan Review Process Improvements – An update regarding the study of the site plan review process and improvements to be provided by Susan Swift.

Susan Swift provided an update regarding the consultant study to assist with the site plan improvement process, the schedule for possible implementation, and the benefits of making such

improvements.

III. COMMISSION ITEMS

- A. **Staff Liaison Report** – Andrew Gunning provided an update regarding the Commission’s next meeting.
- B. **Old Business** – none
- C. **New Business** – Commissioner Hill asked about the coordination of the queue regarding school capacity under the Adequate Public Facilities Standards. Mr. Gunning indicated that the queue could be discussed next meeting when Deane Mellander is present.
- D. **Minutes** - none
- E. **FYI Correspondence** – none

IV. ADJOURN

There being no further business to come before the Planning Commission, the meeting adjourned at 9:36 p.m.

Respectfully Submitted,

Andrew Gunning, Commission Liaison